

SMUD BOARD POLICY	
Category: Board-Staff Linkage	Title: Delegation to the Chief Executive Officer and General Manager With Respect to Procurement
	Policy Number: BL-8
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Revision: October 16, 2008	Resolution No. 08-10-09
Revision: October 1, 2009	Resolution No. 09-10-05
Revision: August 4, 2011	Resolution No. 11-08-04
Revision: November 17, 2011	Resolution No. 11-11-06
Revision: March 15, 2012	Resolution No. 12-03-13
Revision: August 21, 2014	Resolution No. 14-08-03
Revision: December 15, 2016	Resolution No. 16-12-18
<u>Revision: June 9, 2020</u>	<u>Resolution No. 20-06-##</u>

The procurement of goods and services is an integral part of SMUD operations. SMUD's procurement activities shall take place in accordance with the following principles:

- a) **Competition:** SMUD's procurement activities shall be competitive whenever practical.
- b) **Direct Procurement:** Direct procurement may be utilized when it is in SMUD's best interest. Direct procurement is the purchase of goods or services without competition when multiple sources of supply are available.

- c) **Sole Source Procurement:** Sole source procurement shall be performed only in the case of emergency or when a competitive process would be an idle act.
- d) **Inclusiveness:** SMUD's procurement practices shall promote inclusiveness of the entire supplier community in its contracting opportunities.
- e) **Economic Development:** SMUD's procurement practices shall promote the economic development of the ~~rate-paying~~ community we serve.
- f) **Environmental Procurement:** SMUD shall minimize the impact on the environment through its procurement practices. In making procurement decisions, staff shall consider the environmental impacts in assessing total cost and benefits.
- g) **Responsible Bidder:** SMUD shall only do business with reputable and responsible suppliers. A Responsible Bidder demonstrates ~~the attribute of~~ trustworthiness, ~~as well as~~ quality, ~~fitness,~~ capacity, financial capability, fair labor practices, and experience to satisfactorily perform SMUD work through the bidding and evaluation process. In addition, SMUD will determine Responsible Bidders by considering a supplier's social, environmental ethical, and safety accountability where applicable.
- h) **Best Value Procurement:** SMUD may procure ~~supplies and materials goods and services~~ by the best value at the lowest cost methodology where cost and other factors are used to obtain the maximum value while ensuring a fair and equitable process.
- i) **Strategic Alliances:** SMUD may enter into strategic alliance contracts for the procurement of goods or services. A Strategic Alliance is a competitively bid multi-year contract for goods and/or services in which the Supplier and SMUD work collaboratively over the life of the contract to improve quality, and to explore design and process improvements to reduce the cost of production, service delivery, and the total cost of ownership. These benefits are shared both by SMUD and the Supplier.
- j) **Supply Chain Risk:** SMUD's procurement activities shall identify, manage, and mitigate supply chain risks through a coordinated effort across the enterprise.
- kj) **Protest Policy:** SMUD shall ensure that suppliers are afforded the opportunity to have their grievances heard through a fair protest process.
- lk) **Delegation of Authority to the Chief Executive Officer and General Manager:** The Chief Executive Officer and General Manager is delegated authority to perform and approve the procurement activities in accordance with the below matrix. This delegation includes establishing memberships or project participation agreements with non-profit entities in furtherance of SMUD's

purpose. The Chief Executive Officer and General Manager has the delegation to amend contracts for time extensions or other changes at no cost to SMUD.

<u>Category</u>	<u>Amount</u>
Competitive Awards:	
Operational Inventory	\$8 million
Non-inventory Materials	\$8 million
Construction and Maintenance Services	\$8 million
Information Technology	\$8 million
Professional and Consulting Services	\$2 million
Rents and Leases	\$1 million
Sole Source:	
All types except Maintenance/Licensing Fees	\$1 million
Maintenance/Licensing Fees approved amount	\$3 million or original
Direct Procurement:	
Materials/Supplies/Services	\$50k
Government Entities	\$1 million
Nonprofit Entities (services/goods)	\$1 million
Emergency Procurements:	
All types	\$1 million
Nonprofit Entities:	
Memberships/Project Participation Agreement N/A	
Contract Amendments:	
Time Extension Only	N/A
Other Non-cost changes	N/A
Contingencies:	
Board Awarded Contracts	Up to 10% of contract award

Monitoring Method: GM Report
Frequency: Quarterly