

SMUD BOARD POLICY

Category: Governance Process	Title: Board Committee Chairs
Date of Adoption: December 19, 2002	Policy Number: GP-9
Revision Date: October 16, 2003	Resolution No. 02-12-14
Revision Date: June 3, 2004	Resolution No. 03-10-14
Revision Date: January 12, 2006	Resolution No. 04-06-07
	Resolution No. 06-01-06

The committee chairs shall preside over and facilitate committee meetings.

Specifically:

- a) Standing committee chairs shall approve the annual calendar of committee meetings.
- b) Committee chairs shall ensure that committee meetings focus on those issues which, according to Board policy, belong to the Board to decide.
- c) Committee chairs shall ensure that discussion is fair, open and thorough, but also timely, orderly, and kept to the point.
- d) Standing committee chairs shall present the committee results to the Board at the Board meeting following the committee meeting, as necessary.
- e) Committee chairs shall schedule and cancel meetings.
- f) Standing committee chairs shall review the committee agenda prior to circulation of the public notice of the meeting.

Monitoring Method: Board Report

Frequency: Annual