

## SMUD BOARD POLICY

Category: <b>Board-Staff Linkage</b>	Title: <b>Delegation to the Chief Executive Officer and General Manager With Respect to Procurement</b>
	Policy Number: <b>BL-8</b>
Date of Adoption: <b>August 21, 2003</b>	Resolution No. <b>03-08-07</b>
Revision: <b>October 16, 2003</b>	Resolution No. <b>03-10-14</b>
Revision: <b>June 3, 2004</b>	Resolution No. <b>04-06-04</b>
Revision: <b>October 16, 2008</b>	Resolution No. <b>08-10-09</b>
Revision: <b>October 1, 2009</b>	Resolution No. <b>09-10-05</b>
Revision: <b>August 4, 2011</b>	Resolution No. <b>11-08-04</b>
Revision: <b>November 17, 2011</b>	Resolution No. <b>11-11-06</b>
Revision: <b>March 15, 2012</b>	Resolution No. <b>12-03-13</b>
Revision: <b>August 21, 2014</b>	Resolution No. <b>14-08-03</b>
Revision: <b>December 15, 2016</b>	Resolution No. <b>16-12-18</b>
Revision: <b>July 16, 2020</b>	Resolution No. <b>20-07-05</b>

The procurement of goods and services is an integral part of SMUD operations. SMUD's procurement activities shall take place in accordance with the following principles:

- a) **Competition:** SMUD's procurement activities shall be competitive whenever practical.
- b) **Direct Procurement:** Direct procurement may be utilized when it is in SMUD's best interest. Direct procurement is the purchase of goods or services without competition when multiple sources of supply are available.
- c) **Sole Source Procurement:** Sole source procurement shall be performed only in the case of emergency or when a competitive process would be an idle act.

- d) **Inclusiveness:** SMUD’s procurement practices shall promote inclusiveness of the entire supplier community in its contracting opportunities.
- e) **Economic Development:** SMUD’s procurement practices shall promote the economic development of the community we serve.
- f) **Environmental Procurement:** SMUD shall minimize the impact on the environment through its procurement practices. In making procurement decisions, staff shall consider the environmental impacts in assessing total cost and benefits.
- g) **Responsible Bidder:** SMUD shall only do business with reputable and responsible suppliers. A Responsible Bidder demonstrates trustworthiness, quality, capacity, financial capability, fair labor practices, and experience to satisfactorily perform SMUD work through the bidding and evaluation process. In addition, SMUD will determine Responsible Bidders by considering a supplier’s social, environmental ethical, and safety accountability where applicable.
- h) **Best Value Procurement:** SMUD may procure goods and services by the best value at the lowest cost methodology where cost and other factors are used to obtain the maximum value while ensuring a fair and equitable process.
- i) **Strategic Alliances:** SMUD may enter into strategic alliance contracts for the procurement of goods or services. A Strategic Alliance is a competitively bid multi-year contract for goods and/or services in which the Supplier and SMUD work collaboratively over the life of the contract to improve quality, and to explore design and process improvements to reduce the cost of production, service delivery, and the total cost of ownership. These benefits are shared both by SMUD and the Supplier.
- j) **Supply Chain Risk:** SMUD’s procurement activities shall identify, manage, and mitigate supply chain risks through a coordinated effort across the enterprise.
- k) **Protest Policy:** SMUD shall ensure that suppliers are afforded the opportunity to have their grievances heard through a fair protest process.
- l) **Delegation of Authority to the Chief Executive Officer and General Manager:** The Chief Executive Officer and General Manager is delegated authority to perform and approve the procurement activities in accordance with the below matrix. This delegation includes the authority to amend contracts for time extensions or other changes that create no additional cost to SMUD.

**Category**

**Amount**

**Competitive Awards:**

Operational Inventory

\$8 million

Non-inventory Materials	\$8 million
Construction and Maintenance Services	\$8 million
Information Technology	\$8 million
Professional and Consulting Services	\$2 million
Rents and Leases	\$1 million

**Sole Source:**

All types except Maintenance/Licensing Fees	\$1 million
Maintenance/Licensing Fees approved amount	\$3 million or original

**Direct Procurement:**

Materials/Supplies/Services	\$50k
Government Entities	\$1 million
Nonprofit Entities (services/goods)	\$1 million

**Emergency Procurements:**

All types	\$1 million
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**Nonprofit Entities:**

Memberships/Project Participation Agreement	\$3 million
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**Contingencies:**

Board Awarded Contracts	Up to 10% of contract award
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**Monitoring Method: GM Report**

**Frequency: Quarterly**