

Board Policy Committee Meeting and Special SMUD Board of Directors Meeting

Date: Wednesday, March 9, 2022

Time: Scheduled to begin at 5:30 p.m.

Location: Virtual Meeting (online)

AGENDA

BOARD POLICY COMMITTEE MEETING AND SPECIAL SMUD BOARD OF DIRECTORS MEETING

Wednesday, March 9, 2022

Scheduled to begin at 5:30 p.m.

Zoom Webinar Link: [Join Board Policy Committee Meeting Here](#)

Webinar/Meeting ID: 160 685 3186

Passcode: 091170

Phone Dial-in Number: 1-669-254-5252 or 1-833-568-8864 (Toll Free)

Pursuant to Government Code section 54953(e) and the Emergency Board Meeting Procedures adopted by the SMUD Board of Directors, the regular Board meeting and other public meetings are currently conducted solely via virtual (online/teleconference) meeting to align with state, local, and federal guidelines for the containment of the coronavirus.

Live video streams and indexed archives of meetings are available at:
http://smud.granicus.com/ViewPublisher.php?view_id=16

Members of the public may register to provide verbal comments at an upcoming Board or Committee meeting by emailing a request to speak to PublicComment@smud.org. Please include the date of the meeting, name, and topic or agenda item the requestor wishes to speak on. The request may also be submitted while the meeting is in progress during the standard time for the agenda item or topic. **Pre-registration is strongly encouraged by no later than 3:00 p.m. on the day of the meeting.**

Members of the public may provide written public comments on a specific agenda item or on items not on the agenda (general public comment) by submitting comments via e-mail. Comments may be submitted to PublicComment@smud.org and will be placed into the record of the meeting.

Members of the public that are listening to or watching the live stream of a Committee meeting and wish to comment on a specific agenda item as it is being heard may submit their comments, limited to 250 words or less, to PublicComment@smud.org, noting the agenda item number in the subject line. The Committee Chair may read comments for items on the agenda into the record, in his discretion, based upon such factors as the length of the agenda or the number of e-mail comments received. General public comment for items not on the agenda will not be read into the record but will be provided to the Board and placed into the record of the Board meeting if it is received within two hours after the meeting ends.

This Committee meeting is noticed as a joint meeting with the Board of Directors for compliance with the Brown Act. In order to preserve the function of the Committee as advisory to the Board, members of the Board may attend and participate in the discussions, but no Board action will be taken. The Policy Committee will review, discuss and provide the Committee's recommendation on the following:

DISCUSSION ITEM

1. Patrick Durham Accept the monitoring report for **Strategic Direction SD-6, Safety Leadership.**
Presentation: 10 minutes
Discussion: 15 minutes

INFORMATIONAL ITEMS

2. Eric Douglas Provide the Board an informational presentation on
LEADING RESOURCES, INC. SMUD's policy governance model.
Presentation: 30 minutes
Discussion: 30 minutes
3. Brandon Rose Board Work Plan.
Discussion: 5 minutes
4. Public Comment
5. Dave Tamayo Summary of Committee Direction.
Discussion: 1 minute

Pursuant to Resolution No. 20-06-08 adopted on June 18, 2020, Emergency Board Meeting Procedures are in effect:

Members of the public may make either a general public comment or comment on a specific agenda item by submitting comments via email. Comments may be submitted to PublicComment@smud.org. Comments will be provided to the Board and placed into the record of the Committee meeting if it is received within two hours after the meeting ends.

Members of the public that are listening or watching the live stream of a Board meeting and wish to comment on a specific agenda item as it is being heard, may submit their comments, limited to 250 words or less, to

PublicComment@smud.org. The Board Chair may read the comments into the record, in his discretion, based upon such factors as the length of the agenda or the number of email comments received.

Comments will be provided to the Board and placed into the record of the Committee meeting if it is received within two hours after the meeting ends.

*Members of the public may register to provide verbal comments at an upcoming Board or Committee meeting by emailing a request to speak to PublicComment@smud.org. Please include the date of the meeting, name, and topic or agenda item the requestor wishes to speak on. The request may also be submitted while the meeting is in progress during the standard time for the agenda item or topic. **Pre-registration is strongly encouraged by no later than 3:00 p.m. on the day of the meeting.***

ADA Accessibility Procedures: Upon request, SMUD will generally provide appropriate aids and services leading to effective communication for qualified persons with disabilities so that they can participate equally in this virtual meeting. If you need a reasonable auxiliary aid or service for effective communication to participate, please email Toni.Stelling@smud.org, or contact by phone at (916) 732-7143, no later than 48 hours before this virtual meeting.

SSS No.
E,S,RES 22-02

BOARD AGENDA ITEM

STAFFING SUMMARY SHEET

Committee Meeting & Date Policy, March 9, 2022
Board Meeting Date March 17, 2022

TO				TO			
1.	Frankie McDermott	6.					
2.	Jennifer Davidson	7.					
3.	Stephen Clemons	8.					
4.	Brandy Bolden	9.	Legal				
5.	Farres Everly	10.	CEO & General Manager				
Consent Calendar	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<i>If no, schedule a dry run presentation.</i>	Budgeted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<i>(If no, explain in Cost/Budgeted section.)</i>
FROM (IPR Patrick Durham		DEPARTMENT Energy Delivery and Operations		MAIL STOP B203	EXT. 6327	DATE SENT 02/14/2022	

NARRATIVE:

Requested Action: Accept the monitoring report for **Strategic Direction SD-6, Safety Leadership.**

Summary: Report on the status of Strategic Direction SD-6, Safety Leadership (SD-6), for safety performance from July through December 2021. The report addresses Safety Leadership accomplishments during the last six months of the year, current Days Away Restricted Time (DART) numbers, and safety opportunities and challenges.

Board Policy: This report supports the SD-6, Core Value of Safety Leadership by providing a safety performance status.
(Number & Title)

Benefits: Provide the scheduled bi-annual monitoring report as requested by the Board of Directors and Executive Staff. The report provides an opportunity to make recommendations or policy revisions, as necessary.

Cost/Budgeted: None

Alternatives: Provide the Board monitoring report without a presentation.

Affected Parties: Board of Directors, Executive Staff

Coordination: Organization-wide

Presenter: Patrick Durham, Director of Environmental, Safety, and Real Estate Services

Additional Links:

SUBJECT SD-6, Safety Leadership Board Monitoring Report	ITEM NO. (FOR LEGAL USE ONLY)
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.

SACRAMENTO MUNICIPAL UTILITY DISTRICT

OFFICE MEMORANDUM

TO: Board of Directors

DATE: 3/1/2022

FROM: Claire Rogers *CR 3/1/22*

**SUBJECT: Audit Report No. 28007422
Board Monitoring Report; SD-06: Safety Leadership**

Audit and Quality Services (AQS) received the SD-06 *Safety Leadership* second-half 2021 Biannual Board Monitoring Report and performed the following:

- A review of the information presented in the report to determine the possible existence of material misstatements;
- Interviews with report contributors and verification of the methodology used to prepare the monitoring report; and
- Validation of the reasonableness of a selection of the report's statements and assertions.

During the review, nothing came to AQS' attention that would suggest the SD Board Monitoring report did not fairly represent the source data available at the time of the review.

CC:

Paul Lau

Board Monitoring Report 3rd and 4th Quarters, 2021 Strategic Direction SD-6, Safety Leadership



1. Background

Strategic Direction SD-6 states that:

Creating a safe environment for employees and the public is a core value of SMUD.

Through best practice methods and continuous improvement, SMUD will be recognized as a leader in employee safety while also assuring the safety of the public related to SMUD operations and facilities. SMUD commits to a proactive approach, including the active involvement of SMUD leadership, employees, contractors, and the community, as well as comprehensive monitoring of organizational and public safety performance.

Therefore, SMUD will continue to improve safety results to:

Workplace Safety

- a) Reduce SMUD's injury severity incidents to 13 or less than by 2025, as measured by OSHA's Days Away Restricted Time (DART), a rate that demonstrates top quartile safety performance for similar size utilities using the Bureau of Labor Statistics (BLS) work-related safety data.
- b) Provide timely, quality health care for injured employees that aids their recovery while maintaining positive financial performance of the workers' compensation program.

Contractor Safety

- a) Support contractors to reduce and eliminate potential hazards for Serious Injuries and/or Fatality (SIF) when conducting high risk work.

Public Safety

- a) Track and report injuries to the public related to SMUD operations or facilities.
- b) Implement measures to protect the public from injuries related to SMUD operations or facilities.

2. Executive Summary

SMUD is in compliance with the SD-6 direction and is in alignment with SMUD's new 5-year strategy of working toward a zero-incident culture. In 2021, SMUD met its safety performance targets related to SD-6.

Workplace Safety

In 2021, SMUD recorded 45 OSHA Recordables injuries. This is a 22% decrease from 2020 (58 OSHA Recordables). Of the 45 injuries, 16 (5 Lost Time & 11 Modified Duty injuries) resulted in a 0.79 DART rate. Three of the DART cases in the last two quarters of the year were serious injuries. This represents a continued decrease in injuries which is trending downward to meet our 2025 Target (See Appendix A). As compared with the U.S. Bureau of Labor Statistics (BLS), SMUD was below the DART rate for Electrical Power Generation, Transmission and Distribution total DART rate of 0.9 by 0.11 points (https://www.bls.gov/web/osh/summ1_00.htm).

Quality care of injured employees is measured through the Workers' Compensation program's performance, which is assessed annually by an independent actuary. SMUD continues to have a reduction in claims over the past three years, a reduction in injury frequency rates, and a reduction in indemnity benefits as presented below.

	2018	2019	2020	2021
No. of Claims (Medical & Indemnity)	120	85	89	59
Incident rate per 100 employees	5.06	3.6	2.3	2.4
Rates per \$100 payroll	.98	.94	.94	.85

This year has continued to present challenges with COVID-19. COVID -19 hasn't only impacted the way SMUD is getting work done but has also resulted in new and emerging legislation surrounding paid leave and workers' compensation liabilities for COVID related injuries. Despite these challenges SMUD's program remains strong and continues to lead when compared with similarly situated organizations. No COVID-19 claims were made in 2021.

Contractor Safety

Safety has completed 182 contractor site safety field visits in 2021. These visits focus on high hazard work performed on SMUD projects focusing on construction safety hazards, such as excavation, working at elevations, and in confined spaces to verify safe working practices by our contractor to reduce the potential for serious injuries or property damage. Contractor reported incidents require an investigation to be completed and typically will warrant additional site safety visits to verify corrective measures have been put into place to reduce further occurrences.

Public and Community Safety

SMUD tracks public and community incidents in the Safety Incident Tracking System (SITS) involving car-pole, electrical contact, dig-in incidents, and injuries to the public that are related to SMUD's operations or facilities. For all of 2021, there have been 246 incidents where the public hit a SMUD pole, with 6 fatalities from such events. Seven electrical contacts were reported, and 85 dig-ins with no reported injuries.

3. Additional Supporting Information

The new SD-6 Safety Direction became effective February 2021. Our goal is to achieve the desired performance objectives by year-end 2025. This report summarizes the second half of 2021 safety performance.

Safety Leadership. The Safety Team continues with its integration efforts to support Executive Leadership's 5-year plan that emphasizes zero incidents and injuries and a focus on a zero-accident safety culture. SMUD's Chief Executive Officer (CEO) Paul Lau, re-emphasized the need to improve safety at SMUD with a greater focus of developing a "Safety for Life" culture, reducing the risk of serious injuries and fatalities, implementing a safety management system, and improving the analysis of injury and incident trends. These goals are outlined in SMUD's Safety Road Map, which was updated in early 2022.

Safety Management System (SMS). Six applications within the SMS were activated in 2021. They include the Inspection Tool, Safety Risk Assessment, and Compliance Calendar, Concern Reporting, Safety Observations, and Ergonomics modules. Job aids and training are complete, and all applications are now in use. During the early part of 2022, Safety anticipates that there will be sufficient data to activate and utilize, new safety dashboards and reports for leadership.

Safety Standards Development. During 2021, the Safety Team continued their efforts to improve the process to be used to route new or updated Health & Safety Standards to appropriate Directors for review. The recently obtained SMS "Doc Manager" application will be used for this process.

Supervisor-Employee Interactions. Safety staff updated and strengthened its supervisor-employee interaction quality program. Improvements included data governance definitions for Supervisor-Employee Interactions, Safety Contacts, Field and Office visits. Emphasis is placed on field visits for work with the highest hazard potential. For office personnel, an emphasis is placed on observing personnel pertaining to ergonomic risk, and slip/trip/fall hazards in walking areas. During 2021, a total of 17,070 Supervisor-Employee interactions were complete that resulted in a 166% percentage observed.

Near Miss Reporting. Leadership continues to support and encourage near miss reporting. In 2021, the Safety Incident Tracking System (SITS), provided a method to

track near miss reporting. The goal of this process is to identify opportunities for learning, prior to an incident occurring. During 2021, SMUD reported 55 near misses through SITS.

Contractor Safety. SMUD continues to use the ISN system to evaluate our contractor's safety record and safety program. The Contractor Safety program focuses on SMUD contractors in Power Generation, Environmental Services, Line, Substation, and Vegetation management contractors that perform high risk work, such as high voltage work, working at heights, vegetation management, confined spaces, excavations, etc.

SMUD currently has 73 contractors in the ISN system. During the past year we have expended our site safety evaluations performed on our high-risk contractors validate safety performance on the jobsites. Through 2021, 182 site safety evaluations were completed which exceeded this year's target of 125. We are also continuing to validate our pre-qualification criteria for contractor selection. SMUD's pre-qualification criteria focuses on Contractor Fatality History, OSHA Citation History, DART and Total Recordable Incident Rates (TRIR), Insurance Experience Ratio, Safety Culture Questions, and Safety Program Review.

In addition, SMUD Procurement and Safety have partnered together working on enhancing contract language as it relates to contractor safety requirements, Request for Proposal (RFP) templates for high-risk work and incorporating contractor safety as part of the onboarding process.

Safely Conducted Observations Reduce Common Hazards (SCORCH). For 2021, SCORCH team members conducted 4,062 Office and Professional interactions and 1,894 Field employee interactions. These interactions resulted in the removal of 8 barriers to employee safety. Based on observation data, exposure mitigation plans encouraged employee use of the 20/20/20 Rule and the scheduling of stretch breaks reminders. The 20-20-20 rule promotes (looking away from computer every 20 minutes, at an object 20 feet away, for 20 seconds) to reduce digital **Eye Strain** from strain. The use of Outlook calendars, smart watch reminders and visible post-it notes to trigger the behavior of stretching and taking micro-breaks routinely throughout day took place. Steps proved effective in minimizing the impact of static posture and promoted increased circulation to the **Hips, Legs and Feet** posture of employees.

Field employees found themselves attending virtual meetings and training sessions more frequently from the cab of their trucks or from remote locations. This led to an action plan focused on elevating employee awareness for **Head & Neck Posture** improvements. An action plan was established highlighting the benefits of a smart setup, vehicle ergonomics and posture awareness. Education was provided on the different hardware solutions to improve vehicle ergonomics and reduce awkward posture.

SMUD wide employee safety involvement opportunities were intentionally created by providing access to Safety Observations via (SMS) to all employees, not just actively participating employee workgroups. This level of engagement was further extended through its successful SCORCHing Summer Safety Days photo contest. Promoting the embracing of SMUD's Safety for Life culture, by asking employees to share photos actively inserting workplace behaviors *at home* and *at play* in a fun and family-oriented style. SCORCH leading indicator data and employee feedback, continues to provide safety representatives, executives, and supervisors with trusted insight on where to make resource and communication adjustments to best meet the safety and wellness needs of employees.

4. Challenges

COVID-19 and Vaccination Guidance. The challenge for Safety in 2021 is managing COVID-19 prevention efforts. SMUD Safety, People, Services, & Strategies, Emergency Planning, Facilities and Communications worked to develop new COVID-19 guidance and testing programs to protect employees, contractors, and the public. This year, SMUD was able to provide employees with COVID-19 vaccinations and antigen testing at our EC-OC clinic, as well as continued PCR testing at our contractor facility.

Data Management. Improving the quality, automation, and use of safety data is an ongoing challenge. SMUD Safety and IT selected the GenSuite Safety Management System (SMS) to automate the generation of data so that we can trend recorded incidents using data analytics. In addition, Safety expanded its dashboard reporting and real-time DART, OSHA Recordable, and Preventable Vehicle Accident (PVA) reporting.

Chronic Muscular Injuries. The SMUD Safety Team continues to work with business units to a reduce all incidents. This year, the following actions were taken to focus on a reduction to chronic muscular injuries: SMUD leadership and employees worked together to continue to build trust, SCORCH (behavior-based) Committees, Safety for Life efforts, crew and contractor safety field visits, and standards, programs, and training. In addition, SMUD continued the field ergonomic program with Power Generation and started a pilot Injury Prevention Outpost with Line Division, at the end of the 4th Quarter.

Wildfire Smoke. This year, wildfire smoke events challenged teams in coordinating work with higher-than-normal Air Quality Index (AQI) levels. Safety was able to use its purple air monitoring system and reporting, in cab vehicle air filters, PPE, scheduling, and training to inform and assist with scheduling work outside of poor air quality days.

5. Recommendation

SMUD is committed to becoming a recognized leader in safety. Both SMUD's leadership team and employees recognize that to achieve success we must integrate safety into all that we do. It is recommended that the Board accept the Monitoring Report for SD-6.

6. Appendices - Business Segment Safety Program Improvement Initiatives

Energy Delivery and Operations (EDO). Grid Assets leadership is continuing its approach, to encourage field staff input and participation on work group specific Joint Labor Management Safety Committees (JLMSCs), with representatives from Field, Supervision, Union, and Safety in attendance. The Quarterly Business Segment JLMSC continues with an “All field teams’ approach” at SMUD, allowing for the sharing of ideas and mitigation controls, of similar risks. Due to COVID-19 impacts, the meetings continue to be held via Teams. Response from participants continues to be positive, with the value of improved communication for safety among all teams being recognized and appreciated.

In 2021, SMUD had four Serious Injuries and/or Fatalities (SIFs) and one Potential Serious Injury and/or Fatality (PSIF). With these incidents, the Safety Team uses a root cause analysis to identify the causal factors for these types of incidents. This software has been synced with the SMS program, including the “Action Tracking System” (ATS) application, to record and track identified corrective actions, to reduce workplace hazards and the potential for repeat incidents.

Safety has continued working with the SMUD Power Academy, through the COVID pandemic, reviewing internal and external safety training programs, to ensure continued consistency and quality. An example of this collaboration and teamwork was the rollout of the updated Wildfire Smoke Training. The Safety Team augmented this program with the additional Purple Air sensors; hand-held “real-time” sensors, to be used by field crews (when internet is inaccessible); vehicle air cleaners; updated Air Quality Index (AQI) response guidelines; a fillable tailboard supplement; and Tabletop exercises to ensure appropriate response and understanding during these events.

The Safety Team has continued to provide required safety training to field employees, utilizing smaller maximum capacity limits, due to the COVID-19 social distancing requirements. This includes creating social distancing floor plans for training, providing signage, temperature stations, sanitization, PPE, and other support, as needed.

The Safety for Life events scheduled for 2021 were again postponed due to COVID-19. To ensure the Safety for Life culture continues to evolve during this time of social distancing and remote work, more emphasis will be placed on Safety for Life communications and testimonials. In 2021, Safety re-branded its publications and content to emphasize our Safety for Life culture at SMUD. Safety partnered with Red Cross to offer a virtual class in quarter four to SMUD employees. The class was a Compression Only CPR class. Safety will continue to partner with Red Cross in 2022 for additional classes which will be available to SMUD employees. In addition, Safety hosted two driving rodeos this year and conducted vehicle ergo inspections as needed. Safety for Life Sparky’s Crew for SMUD children consisting of birthday cards, safety

newsletters and postcards and the safety calendar with children's artwork, has continued throughout the pandemic.

During 2021, Wellness activities are designed and modified to support all employees, including those working remotely, through virtual wellness programs and activities. These activities focused on improving overall health, by providing on-line stretch breaks, workouts, eating healthy seminars and cooking demos to support physical health. Educational and awareness webinars help supported mental and emotional health, by providing resources and coping mechanisms to address stress and changes in lifestyle. The wellness program embraces a holistic approach that includes physical, financial, social, spiritual, and emotional wellness to support positive behavioral changes.

Health & Wellness realizes the environments in which we live, work and play, and impacts our well-being. This effort focuses on employees and their families empowering themselves to promote and model positive attitudes and behaviors through a lifelong commitment to wellness.

Zero Carbon Energy Solutions (ZCES). Since the beginning of the COVID-19 pandemic, Power Generation has prioritized employee safety while ensuring that critical work is completed. The Upper American River Project (UARP) increased work planning efforts to isolate crews and document work routes in case contact tracing was needed. Gas Pipeline began reporting directly to the field, to limit employee to employee contact. Meetings that include JLMSC updates, tailboards, safety meetings and safety training, including annual crew training, have continued with appropriate modifications to occur virtually, or when an in-person meeting is required social distancing and facial coverings are utilized.

Power Generation employees continued with their Savvy FIT Daily Dozen for soft tissue injury reduction. As a result, soft tissue injuries continue to trend down.

In addition to the COVID-19 Pandemic, Power Generation has also responded to extreme high heat and wildfire smoke events. Work was planned to ensure that employees able to reduce or eliminate potential exposures. Then, on August 17, Hydro Operations at Fresh Pond came under mandatory evacuation orders due to the fast-spreading Caldor Fire. Crews quickly moved vehicles and other equipment to White Rock Powerhouse and moved snow removal equipment from Riverton Yard to the shores of Union Valley Reservoir. Those who could not work from home reported daily to White Rock Powerhouse. Air scrubbers were deployed in areas where employees were working as AQI levels were frequently above 500. Evacuation orders were lifted on September 7. Prior to repopulating the Fresh Pond campus, Power Generation leadership had the campus cleaned of ash and debris, and deployed air scrubbers in all areas to eliminate the smoke.

Although Cal/OSHA's Voluntary Protection Program (VPP) program has been limited in its scope and participation due to the COVID-19 pandemic, both the UARP and Gas Pipeline Operations (GPO) continue to pursue best in class improvements. The UARP

achieved Cal/Reach status in 2019 and provided periodic updates to Cal/OSHA on their continuous improvement efforts.

In December 2021, Hydro completed a Cal/OSHA VPP audit. The auditor was impressed with the many safety improvements achieved over the last two years and Hydro is optimistic they will achieve VPP Star status. The Cal/VPP is designed to recognize employers and their employees who have implemented safety and health programs that effectively prevent and control occupational hazards. These programs go beyond minimal Cal/OSHA standards and provide the best feasible protection at the site.

Management commitment and employee participation are key elements in achieving Cal/VPP recognition. Cal/VPP establishments are considered leaders in the field of workplace safety and health. GPO continues to meet and prepare for the Cal/OSHA audit that is hopeful to be scheduled for early 2022 due to COVID-19 restrictions.

Power Generation also completed the purchase of Chili Bar Powerhouse from PG&E in June 2021. Safety inspections were completed by labor, management, engineering, and safety as soon as we took possession. There were 43 safety deficiencies noted, most of which have been resolved to bring the plant to SMUD's high standards.

Customer & Community Services (CCS). Safety worked with CCS and Security to safely re-open the CSC lobby and re-start selected programs by identifying and implementing appropriate COVID-19 controls to protect employees, contractors, and the public. Business processes were reviewed for potential risk and modified based on the COVID-19 guidance that Safety has provided to the enterprise. To improve the air quality inside the cashier area, an ionizing air purifier was added to remove contaminants and pollutants within the small office space.

Corporate Financial and Administrative Services (CFAS). Facilities and Safety have partnered on the re-entry efforts to ensure current and future workspaces, signage, physical distancing, use of barriers, and cleaning and disinfecting controls are in place and operating affectively. Security Operations has taken an active role in the re-opening of the lobby by coordinating with both Safety and CCS.

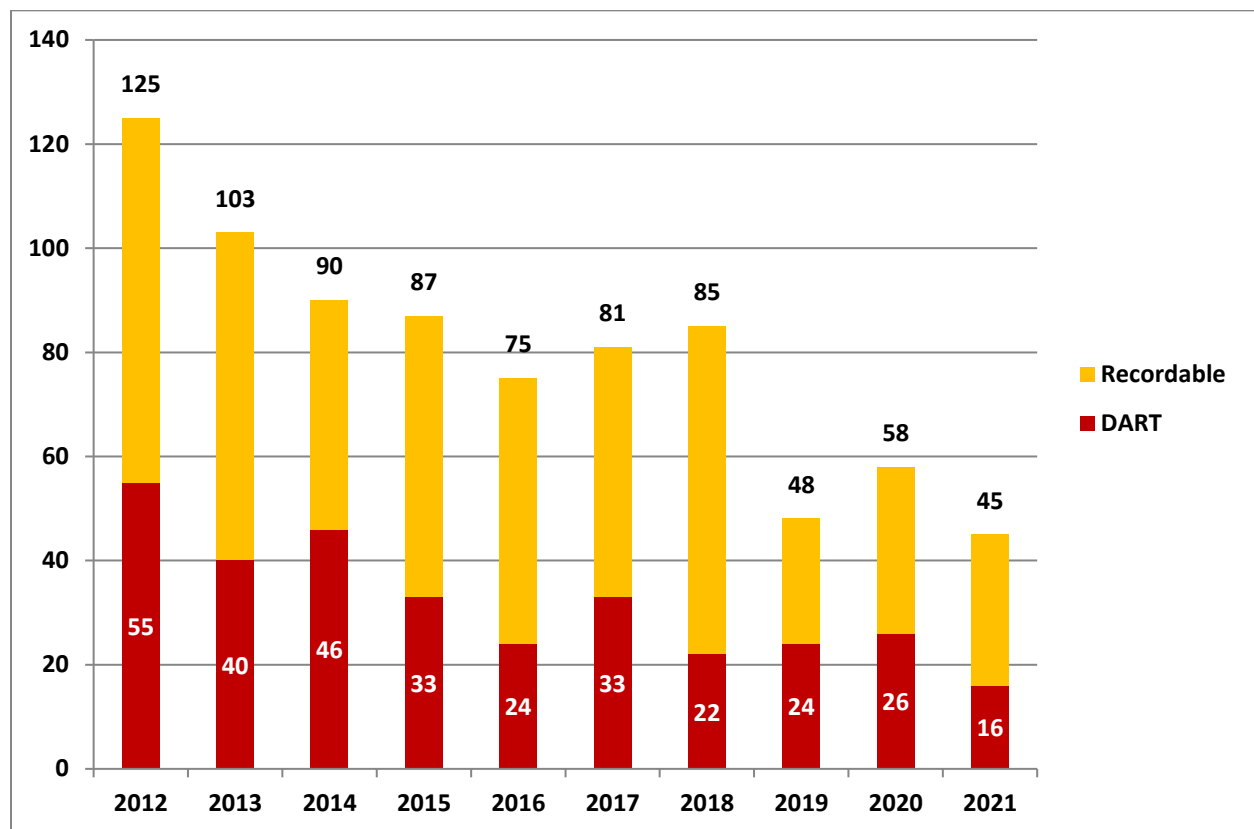
Warehouse has implemented controls to limit COVID-19 exposures in the tool room by having their customers call-in for requests while remaining outside to support social distancing efforts. During days with hazardous air quality conditions, the warehouse provides readily available N95 respirators and vehicle air cleaners. Fleet has mitigated COVID-19 exposures by performing vehicle wipe-downs and disinfecting each vehicle before servicing. To address concerns of hazardous air quality in vehicles, Fleet provided an updated list of SMUD vehicles without in-cabin air filters to help determine the need of requesting a portable vehicle air cleaner from the Warehouse. The Safety Team has encouraged all field forces to integrate their Monthly Vehicle Inspections into SMS through the Inspection Tool application for easy access and documentation. The Procurement, Warehouse, and Fleet (PWF) team continues to focus on the health and

safety of their team members, of their customers, and of their families in support of SMUD's North Star strategic plan—Be Safe. Always.

Driver Safety. In 2021 the Driver Safety program was significantly adjusted due to the impacts of COVID-19. In-vehicle, in-person instruction, and ride along activities, such as Supervisor Ride-a-longs, were halted to prevent possible employee COVID-19 exposure. The van pool program was also suspended for the same reason. Changes to the program included the development and implementation of a “virtual” defensive driving refresher training that highlighted Smith System driving techniques and SMUD vehicle inspection information. In addition, Driving Rodeos were modified and resumed with COVID-19 safety protocols in place. Educational information in the form of brief PowerPoint Presentations covering various vehicle related topics were also made available on the Health and Safety SharePoint site for supervisors, when conducting safety meetings.

Appendix A

DART Count and OSHA Recordable 2012-2021



SSS No.
BOD 2022 – 002

BOARD AGENDA ITEM

STAFFING SUMMARY SHEET

Committee Meeting & Date Policy Committee – 03/09/22
Board Meeting Date N/A

TO	TO
1. Jennifer Davidson	6.
2. Stephen Clemons	7.
3. Brandy Bolden	8.
4. Farres Everly	9. Legal
5.	10. CEO & General Manager

Consent Calendar		Yes	<input checked="" type="checkbox"/>	No <i>If no, schedule a dry run presentation.</i>	Budgeted	<input checked="" type="checkbox"/>	Yes	No <i>(If no, explain in Cost/Budgeted section.)</i>
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FROM (IPR) Dave Tamayo / Donna Lofton	DEPARTMENT Board Office	MAIL STOP B307	EXT. 5079	DATE SENT 2/28/2022
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NARRATIVE:

Requested Action: Provide the Board an informational presentation on SMUD’s policy governance model.

Summary: Board Consultant, Eric Douglas, would like to provide a short overview of SMUD's policy governance system, including its history, the results it has achieved, and what it requires in the way of stewardship by Board members. It will include a discussion of specific situations that Board members encounter and offer guidance in how to handle them consistent with policy governance.

Board Policy: *(Number & Title)* In paragraph (d) of GP-2 Governance Focus, it says the Board will regularly discuss and evaluate its performance. This requested action supports the Board’s desire to assess its performance.

Benefits: Having the Directors review governance process can lead to a stronger, more effective Board of Directors.

Cost/Budgeted: Costs contained in Consultant’s contract.

Alternatives: Not review the policy governance process at this meeting.

Affected Parties: Board of Directors

Coordination: Donna Lofton, Special Assistant to the Board

Presenter: Eric Douglas, Board Consultant, Leading Resources, Inc.

Additional Links:

SUBJECT Board Policy Governance Discussion	ITEM NO. <i>(FOR LEGAL USE ONLY)</i>
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.

SSS No. BOD 2021-021

BOARD AGENDA ITEM

STAFFING SUMMARY SHEET

Committee Meeting & Date March 9, 2022
Board Meeting Date 2022

TO		TO	
1.	Jennifer Davidson	6.	
2.	Stephen Clemons	7.	
3.	Brandy Bolden	8.	
4.	Farres Everly	9.	Legal
5.		10.	CEO & General Manager

Consent Calendar	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<i>If no, schedule a dry run presentation.</i>	Budgeted	<input type="checkbox"/>	Yes	No <i>(If no, explain in Cost/Budgeted section.)</i>
FROM (IPR) Brandon Rose / Donna Lofton	DEPARTMENT Board Office				MAIL STOP B307	EXT. 5079	DATE SENT 12/21/2021		

NARRATIVE:

Requested Action: Enable the Board of Directors and Executive Staff an opportunity to review the Board Work Plan.

Summary: The Board President reviews the Board Work Plan at the Policy Committee meeting to ensure agenda items support the work of the Board.

Board Policy: *(Number & Title)* This review of the work plan supports GP-6 Role of the Board President which states that the Board President shall give progress reports on the Board's work plan.

Benefits: Reviewing the Work Plan allows the Board members and Executive staff to make changes to the Work Plan and Parking Lot items as necessary.

Cost/Budgeted: N/A

Alternatives: Not review the Work Plan at this time

Affected Parties: Board and Executive staff

Coordination: Donna Lofton

Presenter: Brandon Rose, Board President

Additional Links:

SUBJECT Board Work Plan	ITEM NO. <i>(FOR LEGAL USE ONLY)</i>
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.

SSS No. BOD 2021-022

BOARD AGENDA ITEM

STAFFING SUMMARY SHEET

Committee Meeting & Date March 9, 2022
Board Meeting Date N/A

TO		TO	
1.	Jennifer Davidson	6.	
2.	Stephen Clemons	7.	
3.	Brandy Bolden	8.	
4.	Farres Everly	9.	Legal
5.		10.	CEO & General Manager

Consent Calendar	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No	<i>If no, schedule a dry run presentation.</i>	Budgeted	<input type="checkbox"/>	Yes	No	<i>(If no, explain in Cost/Budgeted section.)</i>
FROM (IPR) Dave Tamayo / Donna Lofton	DEPARTMENT Board Office				MAIL STOP B307	EXT. 5079	DATE SENT 12/21/2021			

NARRATIVE:

Requested Action: A summary of directives provided to staff during the committee meeting.

Summary: The Board requested an on-going opportunity to do a wrap up period at the end of each committee meeting to summarize various Board member suggestions and requests that were made at the meeting in an effort to make clear the will of the Board. The Policy Committee Chair will summarize Board member requests that come out of the committee presentations for this meeting.

Board Policy: GP-4 Agenda Planning states the Board will focus on the results the Board wants the organization to achieve.
(Number & Title)

Benefits: Having an agendized opportunity to summarize the Board's requests and suggestions that arise during the committee meeting will help clarify what the will of the Board.

Cost/Budgeted: N/A

Alternatives: Not summarize the Board's requests at this meeting.

Affected Parties: Board of Directors and Executive Staff

Coordination: Donna Lofton, Special Assistant to the Board

Presenter: Dave Tamayo, Policy Committee Chair

Additional Links:

SUBJECT Summary Of Committee Direction	ITEM NO. (FOR LEGAL USE ONLY)
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.