

# Board Policy Committee Meeting and Special SMUD Board of Directors Meeting

Date: Wednesday, June 8, 2022

Time: Scheduled to begin at 5:30 p.m.

Location: Virtual Meeting (online)

Powering forward. Together.



# AGENDA

## BOARD POLICY COMMITTEE MEETING AND SPECIAL SMUD BOARD OF DIRECTORS MEETING

Wednesday, June 8, 2022

Scheduled to begin at 5:30 p.m.

Zoom Webinar Link: [Join Board Policy Committee Meeting Here](#)

Webinar/Meeting ID: 161 465 2309

Passcode: 850523

Phone Dial-in Number: 1-669-254-5252 or 1-833-568-8864 (Toll Free)

Pursuant to Government Code section 54953(e) and the Emergency Board Meeting Procedures adopted by the SMUD Board of Directors, the regular Board meeting and other public meetings are currently conducted solely via virtual (online/teleconference) meeting to align with state, local, and federal guidelines for the containment of the coronavirus.

Live video streams and indexed archives of meetings are available at:  
[http://smud.granicus.com/ViewPublisher.php?view\\_id=16](http://smud.granicus.com/ViewPublisher.php?view_id=16)

Members of the public may register to provide verbal comments at an upcoming Board or Committee meeting by emailing a request to speak to [PublicComment@smud.org](mailto:PublicComment@smud.org). Please include the date of the meeting, name, and topic or agenda item the requestor wishes to speak on. The request may also be submitted while the meeting is in progress during the standard time for the agenda item or topic. **Pre-registration is strongly encouraged by no later than 3:00 p.m. on the day of the meeting.**

Members of the public may provide written public comments on a specific agenda item or on items not on the agenda (general public comment) by submitting comments via e-mail. Comments may be submitted to [PublicComment@smud.org](mailto:PublicComment@smud.org) and will be placed into the record of the meeting.

Members of the public that are listening to or watching the live stream of a Committee meeting and wish to comment on a specific agenda item as it is being heard may submit their comments, limited to 250 words or less, to [PublicComment@smud.org](mailto:PublicComment@smud.org), noting the agenda item number in the subject line. The Committee Chair may read comments for items on the agenda into the record, in his discretion, based upon such factors as the length of the agenda or the number of e-mail comments received. General public comment for items not on the agenda will not be read into the record but will be provided to the Board and placed into the record of the Board meeting if it is received within two hours after the meeting ends.

This Committee meeting is noticed as a joint meeting with the Board of Directors for compliance with the Brown Act. The Policy Committee will review, discuss and provide the Committee's recommendation (if applicable) on the following discussion item, and the Board of Directors will take action on the Discussion Calendar:

## **DISCUSSION ITEMS**

1. Maria Veloso Koenig      Accept the monitoring report for **Strategic Direction SD-4, Reliability.**  
Presentation: 15 minutes  
Discussion: 15 minutes
  
2. Dave Tamayo              Board Monitoring: **Governance Process GP-8, Board Committee Principles.**  
Presentation: 5 minutes  
Discussion: 5 minutes

## **INFORMATIONAL ITEMS**

3. Brandon Rose              Board Work Plan.  
Discussion: 5 minutes
  
4. Public Comment
  
5. Dave Tamayo              Summary of Committee Direction.  
Discussion: 1 minute

*Pursuant to Resolution No. 20-06-08 adopted on June 18, 2020, Emergency Board Meeting Procedures are in effect:*

*Members of the public may make either a general public comment or comment on a specific agenda item by submitting comments via email. Comments may be submitted to [PublicComment@smud.org](mailto:PublicComment@smud.org). Comments will be provided to the Board and placed into the record of the Committee meeting if it is received within two hours after the meeting ends.*

*Members of the public that are listening or watching the live stream of a Board meeting and wish to comment on a specific agenda item as it is being heard, may submit their comments, limited to 250 words or less, to [PublicComment@smud.org](mailto:PublicComment@smud.org). The Board Chair may read the comments into the record, in his discretion, based upon such factors as the length of the agenda or the number of email comments received. Comments will be provided to the Board and placed into the record of the Committee meeting if it is received within two hours after the meeting ends.*

*Members of the public may register to provide verbal comments at an upcoming Board or Committee meeting by emailing a request to speak to [PublicComment@smud.org](mailto:PublicComment@smud.org). Please include the date of the meeting, name, and topic or agenda item the requestor wishes to speak on. The request may also be*

*submitted while the meeting is in progress during the standard time for the agenda item or topic. **Pre-registration is strongly encouraged by no later than 3:00 p.m. on the day of the meeting.***

*ADA Accessibility Procedures: Upon request, SMUD will generally provide appropriate aids and services leading to effective communication for qualified persons with disabilities so that they can participate equally in this virtual meeting. If you need a reasonable auxiliary aid or service for effective communication to participate, please email [Toni.Stelling@smud.org](mailto:Toni.Stelling@smud.org), or contact by phone at (916) 732-7143, no later than 48 hours before this virtual meeting.*



SSS No.  DP&O 22-004
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# BOARD AGENDA ITEM

## STAFFING SUMMARY SHEET

Committee Meeting & Date Policy, June 8, 2022
Board Meeting Date June 16, 2022

TO		TO	
1.	Claire Rogers	6.	Suresh Kotha
2.	Attila Miszti	7.	
3.	Brandy Bolden	8.	
4.	Farres Everly	9.	<b>Legal</b>
5.	Jennifer Davidson	10.	<b>CEO &amp; General Manager</b>

<b>Consent Calendar</b>	<input checked="" type="checkbox"/>	<b>Yes</b>	<b>No</b> <i>If no, schedule a dry run presentation.</i>	<b>Budgeted</b>	<input checked="" type="checkbox"/>	<b>Yes</b>	<b>No</b> <i>(If no, explain in Cost/Budgeted section.)</i>
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FROM (IPR) Maria Veloso Koenig	DEPARTMENT Distribution Planning & Operations	MAIL STOP EA403	EXT. 5794	DATE SENT 5/20/22
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**NARRATIVE:**

**Requested Action:** Accept the monitoring report for **Strategic Direction SD-4, Reliability.**

**Summary:** The purpose is to provide the Board with an update on SD-4, Reliability for the year 2021. The information in the monitoring report can be used by the Board to determine if any policies or metrics need to be changed or further developed.

**Board Policy:** SD-4, Reliability. The information in the monitoring report will provide a summary of system reliability, availability, and related activities for 2021.  
*(Number & Title)*

**Benefits:** Allows the Board of Directors and Executive Staff a better understanding of the Board Policies and gives them an opportunity to make revisions if necessary.

**Cost/Budgeted:** N/A

**Alternatives:** Provide the Board written report and communications through the CEO & General Manager.

**Affected Parties:** N/A

**Coordination:** Power Generation, Transmission Planning & Operations

**Presenter:** Maria Veloso Koenig; Director, Distribution Planning & Operations

<b>Additional Links:</b>
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SUBJECT SD-4, Reliability Board Monitoring Report	ITEM NO. <i>(FOR LEGAL USE ONLY)</i>
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.

# SACRAMENTO MUNICIPAL UTILITY DISTRICT

## OFFICE MEMORANDUM

**TO:** Board of Directors

**DATE:** May 31, 2022

**FROM:** Claire Rogers *CR 5/31/22*

**SUBJECT: Audit Report No. 28007426  
Board Monitoring Report; SD-04: Reliability**

Audit and Quality Services (AQS) received the SD-04 *Reliability* 2021 Annual Board Monitoring Report and performed the following:

- A review of the information presented in the report to determine the possible existence of material misstatements;
- Interviews with report contributors and verification of the methodology used to prepare the monitoring report; and
- Validation of the reasonableness of a selection of the report's statements and assertions.

During the review, nothing came to AQS' attention that would suggest the SD Board Monitoring report did not fairly represent the source data available at the time of the review.

**CC:**

Paul Lau

# Board Monitoring Report 2021

## SD-4 Board Strategic Direction on Reliability



### 1. Background

Strategic Direction SD-4 states that:

Meeting customer energy requirements is a core value of SMUD.

Therefore:

- a) SMUD will assure all customer energy requirements are met. This will be accomplished through the use of: (i) its generation resources and purchase power portfolio 100 percent of the time; and (ii) its transmission assets to assure an overall availability of at least 99.99 percent.

- b) SMUD will achieve distribution system reliability by:

Limiting the average frequency of outage per customer per year to:

With major event: 0.99 – 1.33

Excluding major event: 0.85 – 1.14

Limiting the average duration of outages per customer per year to:

With major event: 67.5 – 93.3 minutes

Excluding major event: 49.7 – 68.7 minutes

Ensuring that no individual circuits exceed these targets for more than two consecutive years. For circuits that exceed these targets for two consecutive years, a remedial action plan will be issued and completed within eighteen months.

- c) SMUD will maintain the electric system in good repair and make the necessary upgrades to maintain load serving capability and meet regulatory standards.

### 2. Executive Summary

Improving reliability is essential to meeting customer energy requirements and drives customer loyalty.

**SMUD was in compliance for both generation and transmission availability.** SMUD met all energy supply requirements 100% of the time through its generation resources and purchased power. At a peak load of 3,019 MW (which occurred on June 18), 39% of the generation was

provided by internal resources and 61% was provided by purchased power. The transmission availability was at 100% for the year.

**SMUD was in compliance for both SAIDI and SAIFI (excluding major events).** Reliability targets including major events were exceeded for both SAIDI (227.2 minutes) and SAIFI (1.54). The 2021 distribution system reliability performance is summarized in Table 1 below.

Table 1: 2021 Distribution System Reliability Performance

	With Major Events		Excluding Major Events	
	SD-4 Limit	2021 Results	SD-4 Limit	2021 Results
<b>SAIFI</b>	1.33	1.54	1.14	1.04
<b>SAIDI (minutes)</b>	93.3	227.2	68.7	60.4

Major events are those defined as events caused by earthquake, fire, or storms of sufficient intensity which result in a state of emergency being declared by the government. Absent the declaration of a state of emergency, any other natural disaster may be excluded only if it affects more than 15% of the system facilities or 10% of the customers, whichever is less.

Of the total number of distribution circuits, 97.9%, or 744 circuits, met the Board’s reliability criteria. Twenty-three projects (primarily cable replacement) were issued to improve reliability, of which thirteen have been completed. The remaining ten projects are on schedule to be completed within the eighteen-month requirement. These projects include cable replacement, avian mitigation, targeted tree-trimming and other work.

### 3. Additional Supporting Information

#### Generation

##### Hydro Generation Facilities

The availability rate for SMUD’s hydro generation system in 2021 was 89.72% and for the June 1<sup>st</sup> through September 30<sup>th</sup> peak period, hydro generation availability was 98.91%. SMUD’s Upper American River Project (UARP) hydro system generated 551,358 MWh. The budgeted generation was 1,557,524 MWh.

##### Gas Pipeline Operations

SMUD’s gas pipeline had a 100% availability rating in 2021 and provided a constant flow of gas to SMUD’s thermal generation facilities. All necessary maintenance activities were successfully completed in accordance with our operations and maintenance plans and procedures.



## Thermal Generation Facilities

The overall availability rate for SMUD's thermal generation facilities in 2021 was 92.80% and for the June 1st through September 30th peak period, thermal plant availability was 98.46%. SMUD's thermal generation facilities generated a net total of 5,708,495 MWh against the budgeted generation of 4,610,564 MWh.

## **Transmission and Distribution**

SMUD has approximately 488 miles of transmission lines and 10,611 miles of distribution lines including 69kV. Approximately 40% of the distribution lines are installed overhead and 60% are installed underground. The transmission system is predominately overhead except for 19 miles of underground lines located in the Carmichael and downtown areas.

## **4. Challenges**

There were two major events in 2021. The first major event occurred between January 26 – 29 consisting of 600 outages, a SAIDI contribution of 158.7 minutes, a SAIFI contribution of 0.40, and affecting over 250,000 customers while the second major event took place on December 13<sup>th</sup> consisting of 124 outages, a SAIDI contribution of 8.0 minutes, a SAIFI contribution of 0.10, and affecting over 68,000 customers. The storms brought very high winds and significant rainfall. Additionally, the rainfall from these storms saturated the soil and with the high winds, numerous trees were uprooted and fell into several of SMUD's overhead lines. These types of tree related outages take longer to resolve since the trees have to be removed prior to the start of the electrical repair work.

Staff monitors circuit reliability regularly to assess circuits that could potentially exceed the reliability limits. Outage causes, trends, and reliability impacts are analyzed to identify projects that will bring the reliability of these circuits within the acceptable range. This ongoing process ensures that circuit reliability impacts are identified and addressed as they occur throughout the year. The main drivers for the distribution system performance excluding major events, along with the mitigation measures for each, are summarized below.

### **Drivers for Reliability Performance**

#### Vehicle Accidents

The number one reliability driver in 2021 was vehicle accidents. Overall, we saw a 2% increase in the number of vehicle accidents, a 22% increase in SAIDI minutes and 47% increase in SAIFI for 2021 when comparing with 2020.

In 2021, SMUD installed new visibility strips on 100 poles, installed a pole barrier system at one pole location and relocated five poles based on the analysis of car-pole incidents that identified assets that have been impacted multiple times. Staff regularly assesses car-pole incidents and develops appropriate mitigation. In 2022, SMUD plans to install pole barrier systems at two pole locations, new visibility strips on 200 poles, and relocate five poles.

## Underground Cable Failures

In 2021, underground cable failures were the second leading driver of reliability performance. The number of outages due to cable failures decreased by 5% compared to 2020. Additionally, SAIDI and SAIFI values decreased by 20% and 41% respectively. Improved performance in this area is primarily driven by the increase in cable replacement from 273,000 circuit feet to 370,000 circuit feet as well as the completion of the project that replaced the 69kV cable on Carmichael Lines 3 & 4.

## Equipment Failures

Equipment failures are associated with a wide variety of distribution line components, such as fuses, poles, wire hardware, broken connectors, broken jumpers, failed transformers, broken cutouts and more. Outages due to failed equipment continue to be evaluated to locate and address any systemic deficiencies.

Failed equipment was the third leading cause of outages in 2021. Outages due to equipment failures increased by 1% while SAIDI and SAIFI increased by 39% and 108%, respectively, when compared to 2020. Specifically, we experienced more 69kV equipment failures in 2021. There was only one 69 kV equipment failure in 2020 with a SAIDI of 0.09 minutes and SAIFI of 0.002 affecting 1,562 customers. Contrarily, there were six 69kV equipment failures in 2021 affecting 76,154 customers with a combined SAIDI of 3.6 minutes and SAIFI of 0.12. Although there were six 69kV equipment failures in 2021, each failure involved a different type of equipment. Therefore, there are no increasing failure trends for 69kV equipment that failed in 2021.

Correcting deficiencies on the 69kV system has a large reliability impact because 69kV circuits affect a larger number of customers than lower operating voltages. Staff is actively looking for ways to reduce equipment failures. Staff reviews outage reports for accuracy and failure trends. Through routine inspections, inspectors and troubleshooters make every attempt to identify deficiencies before they result in failure.

- 5. Recommendation:** It is recommended that the Board accept the Monitoring Report for SD-4 Reliability.

## 6. Appendices

### Appendix 1: Generation Supplementary Information

#### Hydro Generation Facilities

Major hydro generation maintenance and construction activities include:

- Union Valley and Ice House gates analysis, dam safety inspections and responses to FERC part 12D assessments
- 2kV power system undergrounding from Union Valley Powerhouse to Junction Dam
- South Fork backup generator design and installation
- Fresh Pond equipment cover installation
- Generator partial discharge monitoring system installation
- Jaybird Penstock flowmeter installation
- Jaybird Tunnel repair and rock trap cleanout
- Loon Lake chiller installation
- UARP battery system replacement at Slab Creek, Loon Lake and Jaybird powerhouses
- Jaybird penstock and access road stabilization
- Camino powerhouse unit breaker replacement
- Completed the contract for the 480V unit breakers in the UARP

Gas Pipeline Operations Capital improvements and major maintenance activities include:

- Completed Main Line Valve (MLV)-1 Station Rock replacement to improve personnel safety, prevent further erosion/soil migration, and improve aesthetics of a highly visible station.
- Completed Morrison Creek Pipe Support Replacement Project eliminating active corrosion on the pipe, evaluating the integrity of the effected pipe to be uninhibited, and preventing reoccurrence.
- Completed MLV actuator replacements for MLVs on Line 800C, eliminating unsupported products and installing latest design supported by industry using SMUD personnel and upskilling our internal workforce.
- Standardization of Polarization Cell Replacement (PCR) devices (symmetrical and asymmetrical) that offer protection against AC and protect our DC CP system.
- Completed MLV-8 station PCR Design Package.
- Completed Cosumnes Power Plant Meter & Regulating station PCR Design Package.
- Identified, corrected, catalogued, and as-built existing PCR installations along 800C.
- SMUD engineering conducted a thorough internal review of the pipeline risk analysis assessment with all GPO stakeholders as per the prescriptive integrity management method defined in ASME B31.8S. This evaluation identifies the highest risk areas along SMUD's gas transmission pipeline.
- Completed California Public Utilities Commission (CPUC) Damage Prevention Audit.

Completed Materials Verification Project, demonstrating that SMUD is compliant with the latest publication of regulations in DOT/PHMSA 49 CFR 192.

### Thermal Generation Facilities

Major thermal generation maintenance and construction activities completed include:

Carson Power Plant:

- Steam controls upgrade
- Distributed control system (DCS) upgrade

Procter & Gamble Power Plant:

- Installation of a new centrifugal chiller
- Station Service Transformer and Auxiliary Unit were rewound prior to summer peak after internal failures due to a fault in the Station Service Transformer
- Combustion Turbine Engine 1B (185-183) overhaul; due to vibration issues the engine was shipped back to GE and installation is expected in 2022

Campbell Power Plant & McClellan Power Plant:

- McClellan Power Plant successfully completed an upgrade to the Generator Protection Panel

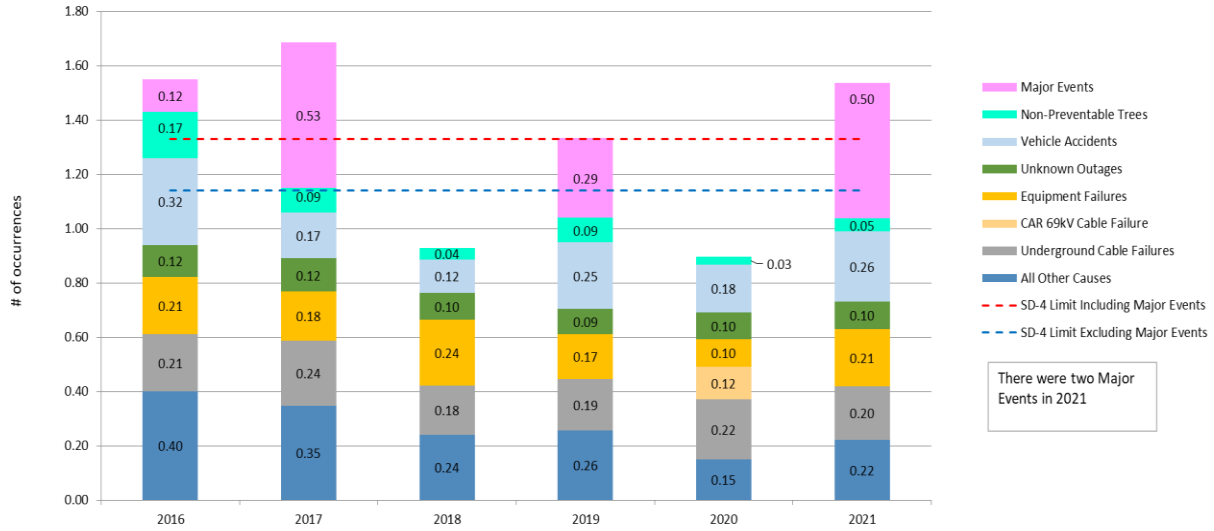
Cosumnes Power Plant:

- CT Generator Cutsforth Shaft Grounding Device
- Access Platform Improvements

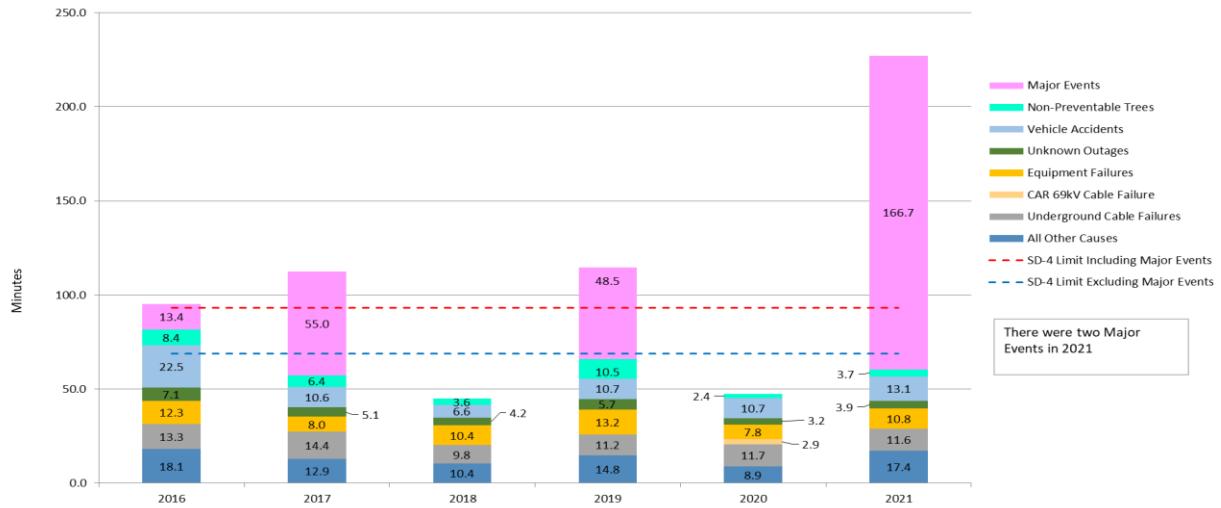
## Appendix 2: Graphs

The graphs below provide a five-year comparison of the impacts of outage causes to the frequency (SAIFI) and duration (SAIDI) of outages.

Graph 1: Multi-Year Comparison  
System Average Frequency Index (SAIFI)



Graph 2: Multi-Year Comparison  
System Average Duration Index (SAIDI)



## Appendix 3: Reliability Comparison

Table 2 below provides a comparison between SMUD's average distribution system performance compared to that of Pacific Gas and Electric's (PG&E)'s distribution system. PG&E defines its distribution system as operating voltages less than 60kV and uses IEEE 1366 standards to define major event days, while SMUD includes the 69kV operating

voltage as part of the distribution system and uses an alternate method to determine major event days. The information regarding PG&E's system average performance was obtained from the 2020 reliability report posted on the California Public Utilities Commission (CPUC) website. PG&E's 2021 Reliability Report has not been posted on the CPUC website.

Table 2: Distribution System Reliability Comparison (excluding major events)

Year	SAIDI (minutes)		SAIFI	
	SMUD	PG&E	SMUD	PG&E
2017	58.0	90.0	1.10	0.79
2018	44.7	90.7	0.80	0.84
2019	66.0	103.1	1.04	0.88
2020	47.6	111.2	0.90	0.93
2021	60.4	N/A	1.04	N/A
Notes: 1. Listed SAIFI and SAIDI numbers are based on outages greater than 5 minutes (CPUC criteria).				

#### Appendix 4: Year-to-Date 2022 Reliability Update

Table 3: 2022 Year-to-Date Distribution System Reliability Performance

	Excluding Major Events		
	SD-4 Limit	Jan.1 – March 31, 2022	2022 YE Projection
<b>SAIFI</b>	1.14	0.26	1.06
<b>SAIDI (minutes)</b>	68.7	13.2	59.1

Barring Major Events we are forecasting year end distribution system reliability performance to be within the SD-4 limits.



SSS No.  
BOD 2022 - 005

# BOARD AGENDA ITEM

## STAFFING SUMMARY SHEET

Committee Meeting & Date  
POLICY – June 8, 2022  
Board Meeting Date  
N/A

TO				TO						
1.	Jennifer Davidson	6.								
2.	Brandy Bolden	7.								
3.	Farres Everly	8.								
4.	Suresh Kotha	9.	<b>Legal</b>							
5.		10.	<b>CEO &amp; General Manager</b>							
<b>Consent Calendar</b>		<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b> <i>If no, schedule a dry run presentation.</i>		<b>Budgeted</b>	<b>Yes</b>	<b>No</b> <i>(If no, explain in Cost/Budgeted section.)</i>		
FROM (IPR) Dave Tamayo / Donna Lofton				DEPARTMENT Board Office			MAIL STOP B307	EXT. 5079	DATE SENT 5/24/22	

**NARRATIVE:**

**Requested Action:** Allow the Board members and executive staff an opportunity to discuss and evaluate Governance Process GP-8, Board Committee Principles, as part of the Board policy monitoring process.

**Summary:** The Board agreed to monitor established policies on a yearly basis to create a framework to better understand the policies and give the Board an opportunity to make improvements, additions or changes as desired.

**Board Policy:** *(Number & Title)* This monitoring supports GP-2 Governance Focus which states that the Board will direct, evaluate, and inspire the organization through the establishment of written policies which reflect the Board’s values.

**Benefits:** Monitoring these policies allows the Board members an opportunity to update the policies as needed.

**Cost/Budgeted:** N/A

**Alternatives:** Monitor these policies at a later date.

**Affected Parties:** Board of Directors

**Coordination:** Donna Lofton, Special Assistant to the Board

**Presenter:** Dave Tamayo, Policy Committee Chair

**Additional Links:**

SUBJECT <b>Board Monitoring of GP-8</b>	ITEM NO. <i>(FOR LEGAL USE ONLY)</i>
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.



## SMUD BOARD POLICY

Category: <b>Governance Process</b>	Title: <b>Board Committee Principles</b>
	Policy Number: <b>GP-8</b>
Date of Adoption: <b>December 19, 2002</b>	Resolution No. <b>02-12-14</b>
Revision Date: <b>October 16, 2003</b>	Resolution No. <b>03-10-14</b>
Revision Date: <b>June 3, 2004</b>	Resolution No. <b>04-06-07</b>
Revision Date: <b>January 12, 2006</b>	Resolution No. <b>06-01-05</b>
Revision Date: <b>January 24, 2008</b>	Resolution No. <b>08-01-07</b>
Revision Date: <b>March 20, 2008</b>	Resolution No. <b>08-03-08</b>
Revision Date: <b>September 17, 2009</b>	Resolution No. <b>09-09-10</b>
Effective Date: <b>January 1, 2010</b>	
Revision Date: <b>October 21, 2010</b>	Resolution No. <b>10-10-17</b>

The Board may establish standing committees and the president may establish ad hoc committees based on need and input from the Board members.

Standing committees shall assist the Board in its ongoing work and activities. Standing committees shall be composed of three Board members, including a chair and vice-chair, who shall be appointed by the Board President. Any other Board member may attend and participate in the deliberations of any standing committee. Each standing committee shall have a charter describing the committee's purpose. If a standing committee lacks a quorum of members for any meeting, the President, Vice-President, or Committee chair, in that order, may appoint a non-committee Board member to serve on the Committee for that meeting.

Ad hoc committees shall be created for a limited duration to address a specific topic of interest to the Board. Each ad hoc committee may be composed of two or three Board members, and shall include designation of a chair and a clear statement of purpose. Ad hoc committees are not required to provide public notice of their meetings under the Ralph M. Brown Act. Each ad hoc committee shall report back at a publicly noticed

Board or standing committee meeting on its activities.

Specifically:

- a) All committees will ordinarily assist the Board by gaining education, considering alternatives and implications, and preparing policy alternatives.
- b) Board committees may not speak or act for the Board except when formally given such authority for specific and time-limited purposes.
- c) Board committees cannot exercise authority over staff nor interfere with the delegation from the Board to the General Manager. Because the General Manager works for the full Board, he or she will not be required to obtain approval of a Board committee before an executive action.
- d) As a general rule, items scheduled for Board action (including items requested by a Board member) shall first be presented to a standing committee for review.
- e) Standing committees shall be reviewed at least annually by the Board to determine whether they should continue.
- f) This policy applies to any group which is formed by Board action, whether or not it is called a committee and regardless whether the group includes Board members. It does not apply to committees formed under the authority of the General Manager.

**Monitoring Method: Board Report**  
**Frequency: Annual**



SSS No.  
BOD 2021-021

# BOARD AGENDA ITEM

## STAFFING SUMMARY SHEET

Committee Meeting & Date June 8, 2022
Board Meeting Date 2022

TO	TO
1. Jennifer Davidson	6.
2. Suresh Kotha	7.
3. Brandy Bolden	8.
4. Farres Everly	9. <b>Legal</b>
5.	10. <b>CEO &amp; General Manager</b>

<b>Consent Calendar</b>		<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b> <i>If no, schedule a dry run presentation.</i>	<b>Budgeted</b>		<b>Yes</b>	<b>No</b> <i>(If no, explain in Cost/Budgeted section.)</i>
FROM (IPR) Brandon Rose / Donna Lofton	DEPARTMENT Board Office				MAIL STOP B307	EXT. 5079	DATE SENT 12/21/2021	

**NARRATIVE:**

**Requested Action:** Enable the Board of Directors and Executive Staff an opportunity to review the Board Work Plan.

**Summary:** The Board President reviews the Board Work Plan at the Policy Committee meeting to ensure agenda items support the work of the Board.

**Board Policy:** *(Number & Title)* This review of the work plan supports GP-6 Role of the Board President which states that the Board President shall give progress reports on the Board's work plan.

**Benefits:** Reviewing the Work Plan allows the Board members and Executive staff to make changes to the Work Plan and Parking Lot items as necessary.

**Cost/Budgeted:** N/A

**Alternatives:** Not review the Work Plan at this time

**Affected Parties:** Board and Executive staff

**Coordination:** Donna Lofton

**Presenter:** Brandon Rose, Board President

**Additional Links:**

SUBJECT Board Work Plan	ITEM NO. (FOR LEGAL USE ONLY)
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.





SSS No.  
BOD 2021-022

# BOARD AGENDA ITEM

## STAFFING SUMMARY SHEET

Committee Meeting & Date June 8, 2022
Board Meeting Date N/A

TO	TO
1. Jennifer Davidson	6.
2. Suresh Kotha	7.
3. Brandy Bolden	8.
4. Farres Everly	9. <b>Legal</b>
5.	10. <b>CEO &amp; General Manager</b>

<b>Consent Calendar</b>		<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b> <i>If no, schedule a dry run presentation.</i>	<b>Budgeted</b>		<b>Yes</b>	<b>No</b> <i>(If no, explain in Cost/Budgeted section.)</i>
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FROM (IPR) Dave Tamayo / Donna Lofton	DEPARTMENT Board Office	MAIL STOP B307	EXT. 5079	DATE SENT 12/21/2021
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**NARRATIVE:**

**Requested Action:** A summary of directives provided to staff during the committee meeting.

**Summary:** The Board requested an on-going opportunity to do a wrap up period at the end of each committee meeting to summarize various Board member suggestions and requests that were made at the meeting in an effort to make clear the will of the Board. The Policy Committee Chair will summarize Board member requests that come out of the committee presentations for this meeting.

**Board Policy:** GP-4 Agenda Planning states the Board will focus on the results the Board wants the organization to achieve.  
*(Number & Title)*

**Benefits:** Having an agendized opportunity to summarize the Board's requests and suggestions that arise during the committee meeting will help clarify what the will of the Board.

**Cost/Budgeted:** N/A

**Alternatives:** Not summarize the Board's requests at this meeting.

**Affected Parties:** Board of Directors and Executive Staff

**Coordination:** Donna Lofton, Special Assistant to the Board

**Presenter:** Dave Tamayo, Policy Committee Chair

**Additional Links:**

SUBJECT Summary Of Committee Direction	ITEM NO. (FOR LEGAL USE ONLY)
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ITEMS SUBMITTED AFTER DEADLINE WILL BE POSTPONED UNTIL NEXT MEETING.