

# Exhibit to Agenda Item #2

Board Policy Committee and Special SMUD Board of Directors Meeting  
Wednesday, January 16, 2019, scheduled to begin at 5:30 p.m.  
Customer Service Center, Rubicon Room

## **GP- 1 Purpose of the Board**

**5 Board Members responded to the survey**

**The Board is the legislative body of the Sacramento Municipal Utility District. It operates under the provisions of the Municipal Utility District Act of the State of California (the MUD Act) and all other applicable statutes and laws.**

**The purpose of the Board of Directors is to:**

- a) Identify and define the purpose, values and vision of SMUD, along with the quantitative and qualitative results that SMUD is to achieve, and communicate them in the form of policy.**
- b) Identify and define those results or conditions of SMUD that are acceptable and not acceptable to the Board and communicate them in the form of policy.**

**Compliance Scores:**

**High 5**

**Med**

**Low**

**c) Monitor the organization's performance against the results that the Board has established for SMUD.**

**Compliance Scores:**

**High 5**

**Med**

**Low**

**Comment: I think we have some room for improvement in how we monitor success. DT**

**d) Make certain operational decisions as designated by law.**

**e) Hire, evaluate and, when necessary, discharge the General Manager.**

**Compliance Scores:**

**High 5**

**Med**

**Low**

### **GP- 3 Board Job Description**

**5 Board Members responded to the survey**

**The specific job duty of Board members as elected representatives is to ensure appropriate organizational performance. Specifically, the Board shall:**

- a) Produce and maintain written policies that ensure high quality of governance and clear roles in decision-making between Board and staff.**
- b) Regularly monitor and evaluate the performance of the General Manager.**
- c) Seek to understand the strategic viewpoints and values of our customers, owners, the community and other interested stakeholders.**
- d) Develop and adopt Strategic Directive policies for SMUD that define the outcomes the Board wants SMUD to achieve.**

**Compliance Scores:**

**High 5**

**Med**

**Low**

- e) **Conduct a comprehensive review of the Strategic Directives every three years (or sooner, if circumstances warrant) commencing in 2013. Review the Strategic Directives regularly, on the timetable specified in each policy, and communicate to the General Manager whether the Board finds SMUD to be in compliance. For the purpose of this policy, compliance is defined as substantially meeting the requirements of the Strategic Directive.**
- f) **Adopt the SMUD budget on an annual basis.**
- g) **Serve as ambassadors for SMUD and build relationships throughout SMUD's service territory and the region.**
- h) **Contract with an external independent auditor to audit SMUD's finances and procedures; such audits are to be performed on an annual basis.**
- i) **Set the rates, rules and regulations for services and commodities provided by SMUD.**
- j) **Take such other actions as may be required by law.**

**Compliance Scores:**

**High 5**

**Med**

**Low**

## **GP- 7 Guidelines for Board Member Behavior**

**5 Board Members responded to the survey**

**The Board and its members should act in an ethical, businesslike, productive, and lawful manner. Board members should avoid even the appearance of impropriety to ensure and maintain public confidence in SMUD.**

**Specifically:**

- a) Board members shall conduct themselves in accordance with all laws.**
  
- b) Board members should conduct themselves with civility and respect at all times with one another, with staff, and with members of the public.**
  
- c) Board members are expected to demonstrate loyalty to the interests of SMUD owners and ratepayers. This supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other Boards or staffs. It also supersedes the personal interest of any Board member acting as a consumer of the organization's activities.**

**Compliance Scores:**

**High 5**

**Med**

**Low**

**d) Board members may not attempt to exercise individual authority over the organization except as explicitly set forth in Board policies. i) Board members must recognize the lack of authority vested in them as individuals in their interactions with the General Manager or with staff, except where explicitly Board authorized. ii) In their interactions with the public, press or other entities, Board members should recognize the same limitation and the inability of any Board member to speak for the Board or for other Board members except to repeat explicitly stated Board decisions.**

**e) Board members shall at all times endeavor to express their individual opinions in a responsible manner, without causing harm to SMUD, to SMUD's owners and customers, or to other Board members and staff. i) Each member of the Board is expected to support the legitimacy and authority of the decisions of the Board concerning any matter, irrespective of the member's personal position. ii) Board members retain the right to criticize the decisions of SMUD, but in doing so should make it clear that it is their opinion, and not the opinion of the Board or other Board members, and so long as it complies with the limitations set forth in these policies. Board members are encouraged to notify the General Manager in advance when they plan to speak publicly in opposition to SMUD decisions and policies.**

#### **Compliance Scores:**

**High 5**

**Med**

**Low**

**f) Members should prepare themselves for Board deliberations.g) Board members shall discourage former Board members from attempting to influence the Board, individual Board members or staff, on behalf of any third party (other than a governmental entity) from whom the former Board member is receiving compensation, on any matter that the former Board member substantially participated in during his or her tenure with the Board. This provision shall not apply to: (i) communications by a former Board member acting in his or her capacity as an individual or ratepayer and for which the Board member receives no compensation; or (ii) communications with a former Board member who has not been a Board member for more than two years.**

**Compliance Scores:**

**High 5**

**Med**

**Low**