

SMUD BOARD POLICY

Category: Governance Process	Title: BOARD JOB DESCRIPTION
	Policy Number: GP-3
Date of Adoption: December 19, 2002	Resolution No. 02-12-14
Revision Date: October 16, 2003	Resolution No. 03-10-14
Revision Date: December 1, 2005	Resolution No. 05-12-11

The specific job duties of Board members as elected representatives are to ensure appropriate organizational performance.

Specifically, the Board shall:

- a) Produce and maintain written policies that ensure high quality of governance and clear roles in decision-making between Board and staff.
- b) Regularly monitor and evaluate the performance of the General Manager.
- c) Develop and use outreach mechanisms to ensure the Board hears the strategic viewpoints and values of customers, owners, the community and other interested stakeholders.
- d) Adopt Strategic Directives for the District and review them annually.
- e) Adopt the District budget on an annual basis.
- f) Contract with an external independent auditor to audit the District's finances and procedures; such audits are to be performed on an annual basis.
- g) Set the rates, rules and regulations for services and commodities provided by the District.
- h) Ensure that a Board meeting procedures manual is in place and updated regularly.
- i) Take such other actions as may be required by law.

Monitoring Method: Board Report
Frequency: Annual